

ISLE OF PINES PROPERTY OWNERS' ASSOCIATION, INC.
(the "IOPPOA")
REQUEST FOR QUOTE
2020 SOUTH BEACH PARK AND LAWN MAINTENANCE

Bid Item: Price per lawn mowing of all activities associated with lawn maintenance from February 2020 through January 2021 in accordance with the following:

- Mowing of the entire lawn at the South Beach Park and the right away from the South Beach entrance to Nell Road. This includes mowing, weed eating, blowing off debris on hard surface areas, pick up and removal of all organic debris prior to each cut, pick up and removal of all organic debris generated from each cut.
- Cutting the grass 50 feet around the Isle of Pine's sign located on Lake Mary Jane Road just north of the Country Store.

Contractor will be responsible for providing all necessary equipment and tools to perform this work. The pricing of this work is for each cut, based on approximately 20 cuts per year. The cuts will be once each month during the months of October through April and twice each month during May through September. The IOPPOA Board may request additional cuts before special events.

General Conditions: The IOPPOA is requesting bids from any person or organization interested in performing the services based on the specifications listed above. All bids must: (1) be in writing, (2) cover the calendar year 2020, and (3) include any and all required documentation specified to show proof of insurance as requested. Any person or contractor submitting a bid is responsible for providing the services as specified above and will be solely responsible for fulfilling the terms and conditions of the contract.

The IOPPOA Board of Directors has the right to award the contract for services to any bidder that they feel is in the best interest of the Association and can reject any bid for any reason. The IOPPOA Board of Directors has the right to terminate any contract at any time at their discretion with a 30 day written notice.

The contractor is to be licensed in the State of Florida and is to provide proof of worker's compensation insurance and general liability insurance prior to starting any work. The minimum general liability insurance shall be \$500,000.00.

Procedure for payment: On a monthly basis, Contractor will submit an invoice to the IOPPOA's treasurer for payment. The payment terms are net 30 days from the receipt of invoice. The Association has the option of paying the invoice sooner than 30 days. Failure to submit an invoice within sixty days of completion of work could result in the forfeiture of payment.

Send bid to IOPPOA Park Maintenance, Mary 13040 Lake Mary Jane Road, Orlando, 32832. **Bids must be postmarked no later than January 31, 2020 or can be brought to the meeting, on February 4, 2020 at South Beach at 7pm.** Bids will be opened and discussed at the February 4, 2020 IOPPOA Board Meeting. Awarded contractor will be notified.

Bid Item Price: _____

Submitted by: _____ Position: _____

Address: _____

Telephone # _____

Signature: _____ Today's Date: _____

Printed Name: _____